

EMPLOYEES' TRUST FUND BOARD**PROCUREMENT NOTICE****Procurement of Goods****National Competitive Bidding (NCB)****SUPPLYING OF UNIFORM MATERIALS FOR THE ETF BOARD****IFB NO. : ETF/PROC/A/2024/120**

Chairman, Department Procurement Committee on behalf of Employees' Trust Fund Board, invites sealed bids from eligible bidders for supplying of Trouser, Readymade Shirts, Shirt Materials, Saree, T-Shirt and Shoes for the Uniforms in the ETF Board for the year 2025.

	Description of items	Quantity	Bid Security amount	Bid validity up to	Bid Security validity up to
1	Trouser Material (Colour 1)	2495 Meters	LKR 30,000	24.01.2025	07.02.2025
2	Trouser Material (Colour 2)	411 Meters	LKR 5,000	24.01.2025	07.02.2025
3	Readymade Shirts (Colour 1) Long sleeves (1400) Short sleeves (200) Fabric of same material	1600 Nos. 456 meters	LKR 90,000	24.01.2025	07.02.2025
4	Readymade Shirts (Colour 2) Long sleeves (210) Short sleeves (10) Fabric of same material	220 Nos. 120 meters	LKR 15,000	24.01.2025	07.02.2025
5	Saree with Blouse Material (Colour 1)	1808 Nos.	LKR110,000	24.01.2025	07.02.2025
6	Saree with Blouse Material (Colour 2)	240 Nos.	LKR 15,000	24.01.2025	07.02.2025
7	T-Shirts	1048 Nos.	LKR 30,000	24.01.2025	07.02.2025
8	Shoes (For Gents)	138 pairs	LKR 15,000	24.01.2025	07.02.2025

Item No. 1 - Trouser Materials (Colour 1) : 2495 meters

Item No. 2 - Trouser Materials (Colour 2) : 411 meters

Fabric Composition : Polyester 65% / Cotton 35%

Colour : Black, Ash, Dark blue or similar, shall be selected from the submitted samples

Samples : Samples of materials that offers shall submit along with the bids

(A length of 2.5 meters (full length) of each quoted material shall be submitted as samples)

Item No. 3 - Readymade Shirts (Colour 1)

Ready Made Shirts – 1600 Nos. (Long sleeves – 1400 Nos. and Short sleeves 200 Nos.)

Fabric of same material : 456 meters

Item No. 4 - Readymade Shirts (Colour 2)

Ready Made Shirts – 220 Nos. (Long sleeves – 210 Nos. and Short sleeves 10 Nos.)

Fabric of same material : 120 meters

Designs : Slim Fit & Regular

Sizes : 14, 14 ½, 15, 15 ½, 16, 16 ½, 17, 17 ½, 18 etc.

Fabric composition - : Cotton 50% -70%/Polyester 30% -50%

Higher Cotton percentage is preferred

Colour : Colour & designs should be suitable for Office wear
(Shirts in White colour will **NOT** be accepted).

Sample : Fully stitched a Long sleeves Ready-made Shirts should be submitted
along with bids

Item No.5 – Saree with Blouse material (Colour 1) : 1808 Nos.**Item No.6 – Saree with Blouse material (Colour 2) : 240 Nos.**

Length of Saree - 7 meters including 01 meter Blouse Piece with 45” width

Design & colour: Preferably that Saree shall be designed with head piece, Border & Blouse

Samples : A fully completed Saree of each quoted bid shall supply along with the
bids

Item No. 7 - T Shirts - 1048 Nos.

Type of Material : Double Lacoste

With embroidery ETF name & Logo

Fabric composition : Cotton 50%-80%/Polyester 20%-50%

Colour : A suitable colour for wearing on Fridays

Samples : Fully completed a T-shirt of each quoted bid shall supply along
with the bids

Item No. 8 - Shoes (For Males) - 138 pairs

Type : Leather, without lace, suitable for Office wear

Colour : Black

Design : shall be selected from submitted samples.

Sample : Shall be furnished along with the bid of each price quoted)

1. Bidding will be conducted through National Competitive Bidding (NCB).
2. Bidders shall be allowed to quote one or more items and items comparison, evaluation of Bids and Award of Contract shall be made on the basis of a single item.
3. Interested eligible bidders may obtain further information from Procurement Section Tel: 011-7747236/011-2806198 and inspect the Bidding Document at the Procurement Section, 23rd

Floor, Mehewara Piyesa, Colombo 5 from **9:00 am to 3:00 pm on working days until 7th November 2024.**

4. A complete set of Bidding Document in English language may be purchased by interested Bidders from the address below from 18th October 2024 to 7th November 2024 **from 9:00 am to 3.00 pm on working days**, and upon payment of a non-refundable fee of LKR 6000.00 (Six thousand only) for the document. The method of payment will be in cash at the **Employees' Trust Fund Board, Procurement Section, 23rd Floor, Mehewara Piyesa, Colombo 5.**
5. Bids must be delivered to the address below on or before **8th November 2024 (Friday) at 10.30 a.m.** and late bids will not be accepted. Bids will be opened soon after closing of bids at **Procurement Section, 23rd Floor, Mehewara Piyesa building, Narahenpita, Colombo 5.** Bidders or their authorized representatives are requested to be present at the opening of bids. "Supplying of Uniform Materials 2025" **should be written on top left hand corner of the envelope.**
6. All bids shall be accompanied by a Bid Security obtained from any Commercial Bank approved by the Central Bank of Sri Lanka. The amount of the Bid Security values and validity dates are stated in the above table. The validity of bid Security shall be from the date of Bids opening and it should be in favor to Employees' Trust Fund Board.

**Chairman - Department Procurement Committee
Employees' Trust Fund Board
23rd Floor, Mehewara Piyesa
Narahenpita, Colombo 5.**