

“Nipunatha Saviya” Benefits Scheme – 2024

We are pleased to inform you that the Board of Directors of the Employees’ Trust Fund Board has decided to implement in a new appearance the financial assistance scheme it granted to the children of the members of the ETFB who have sat the G.C.E. Advanced Level Examination from the year **2023** onwards.

Accordingly, with effect from the year 2024, the children of the active members of the ETFB who sat for G.C.E. (Advanced Level) Examination in December 2024 for the year 2024 will be provided with financial assistance under this new Benefits Scheme subject to a maximum of Rs.50,000.00 to follow a course of study having recognition at the level **3, 4** and **5** of the National Vocational Qualification (NVQ) conducted by the vocational training institutes registered under the National Tertiary and Vocational Education Commission.

1. Basic Qualifications

- Should be a student who sat for the G.C.E. Advanced Level Examination for the year 2024 (2025). (Passing the examination is not essential)
- School candidates as well as children not more than **23** years of age who have appeared for the G.C.E. Advanced Level Examination as external candidates may apply for the benefit.
- The mother / father / guardian should be an active member of this fund when the respective student sat for the G.C.E. Advanced Level Examination (December 2024). Accordingly, in order to submit the applications for the year 2024, payment of contributions should have been made continuously on behalf of the relevant member from the month of January 2024 to the month of December 2024.
- For payment of this benefit for children of active members registered under self-employment, relevant contributions should have been paid continuously over a period of approximately **36** months preceding the month of the said examination.
- If both parents are members of the Employees' Trust Fund, only one member shall submit the relevant application for benefits.
- A single student is eligible to claim this financial assistance only once.

2. 100 courses of study covering 14 fields have been introduced with the objective of making children's vocational education a success.

1 Agriculture:

- 1 G50S008 Agricultural Equipment Mechanic
- 2 A01S001 Plant Nursery Development Assistant
- 3 B05S004 Aquaculture Technician
- 4 A01T006 Plantation Food Technology

2 Apparel and Textile:

- 5 D18S012 Apparel Design Technician
- 6 D18S006 Fabric Cutter
- 7 D18S001 Industrial Sewing Machine Operator
- 8 D18S004 Work Study Officer
- 9 D18S005 Quality Assurance Supervisor (Apparel Production)
- 10 D17S004 Batik Artist
- 11 D18S004 Tailor
- 12 D18T003 Fabric Technology and Management
- 13 D18S012 Apparel Design Manufacturing Technology

3 Automotive:

- 14 G50S001 Automobile Air Conditioning Mechanic
- 15 G50S002 Automobile Electrician
- 16 G50S003 Automobile Mechanic
- 17 G50S004 Automobile Painter
- 18 G50S005 Automobile Tinker
- 19 G50S017 Diesel Engine Mechanic
- 20 G50S013 Diesel Pump Mechanic
- 21 G50S006 Motorcycle Mechanic
- 22 G50S007 Three-Wheeler Mechanic

4 Building and Construction:

- 23 F45S019 Aluminum Fabrication with Interior Decoration
- 24 F45S005 Construction Craftsman (Masonry)
- 25 F45S008 Construction Equipment Operator
- 26 F45S009 Draughtsperson

- 27 F45S014 Elevator Technician
- 28 F45S004 Wood Craftsman (Building)
- 29 F45S016 Scaffolder
- 30 F45S006 Construction Site Supervisor
- 31 F45S007 Quantity Surveying Assistant
- 32 F45S013 Interior Decorator
- 33 F45S011 Laboratory Attendant / Laboratory Technician (Construction Sector)
- 34 F45S012 Road Construction Site Equipment Operator
- 35 F45S028 System Formwork Installer
- 36 F45T002 Quantity Surveying
- 37 G50S010 Construction Equipment Mechanic

5 Care and Healthcare:

- 38 N85S010 Care Giver
- 39 N85S002 Nurse Assistant
- 40 N85S004 Dental Surgery Nurse Assistant
- 41 N85S011 Occupational Health and Safety Officer
- 42 N85S007 Laboratory Assistant
- 43 N85S038 Pharmaceutical Manufacturing Technician
- 44 N85S001 Bio-Medical Technician
- 45 N85S031 Electrocardiography (ECG) Assistant
- 46 N85S032 Emergency Medical Technician
- 47 N85S012 Pharmacy Technician
- 48 D92S008 Sport Masseur

6 Culinary and Hospitality:

- 49 H55S010 Professional Cookery
- 50 H55S007 Housekeeping
- 51 H55S028 Barista
- 52 H55S004 Bar Tender
- 53 H55S032 Banquet Associate
- 54 D15S007 Commis (Pastry & Bakery)
- 55 F45F001 Bar Bender

7 Design and Creative:

- 56 D22S002 Computer Graphic Designer
- 57 D22T001 Digital Imaginary Printing
- 58 D36S007 Jewellery Design and Manufacturing Technology
- 59 D36S007 Jewellery Maker
- 60 F45T003 Draughting Technology

- 61 D19S001 Footwear Craftsman
- 62 D36S001 Wood Craftsman
- 63 F45T005 Interior Design Technology

8 Electronics and Electrical:

- 64 K72S015 Computer Hardware and Network Technician
- 65 E41S003 Domestic Plumber
- 66 E40S003 Electric Motor Winder
- 67 E40S001 Electrician
- 68 E40S002 Household Electrical Appliance Repairer
- 69 E41S002 Industrial Plumber
- 70 D29S002 Refrigeration and Air Conditioning Mechanic
- 71 D29S004 Sewing Machine Mechanic
- 72 D28S002 Welder
- 73 D28S007 Millwright Technician
- 74 D28T001 Welding Technology
- 75 E403001 Electrical Technology

9 Information Technology:

- 76 K72S014 Software Developer
- 77 K72S009 Mobile Phone Repair Technician
- 78 K72S005 Web Developer
- 79 K72S012 Multimedia Designing Associate

10 Management and Administration:

- 80 K74S002 Receptionist
- 81 K74S001 Secretary (Secretarial Practices)
- 82 K74S006 Survey Field Assistant
- 83 H55T001 Travel and Tour Management
- 84 J65S001 Business Associate

11 Media and Communication:

- 85 D32S001 Radio, TV and Allied Equipment Repairer
- 86 D32S002 Industrial Electronic Craftsman
- 87 D32T003 Television Program Production Technology
- 88 O92S004 Video Editor / Assistant Editor
- 89 I64S001 Telecommunication Technician
- 90 I64S003 Telecommunication Tower Technician
- 91 I64S004 Satellite TV and Broadband Technician

12 Miscellaneous:

- 92 O92S006 Physical Fitness Trainer
- 93 D15S001 Fruit and Vegetable Processor
- 94 I63S002 Heavy Vehicle Operator

13 Teaching and Education:

- 95 M80S001 Pre-School Teacher
- 96 T33S001 Industrial Mechatronics Technician
- 97 M80T002 Pre-School Management

14 Science and Technology:

- 98 D153001 Food Technology
- 99 N85T007 Pharmaceutical Production Technology
- 100 D33T002 Computer Numerically Controlled Manufacturing Technology

3. Method of Application

1. The online application consists of 03 main parts.
 - Part I :
Particulars of the student.
 - Part II :
Personal information and employment details of mother / father / guardian.
 - Part III :
Details of the present employer of mother / father / guardian and other supportive documents are also available for upload.

4. Applying for the Benefits

- I. Before completing the online application form the application which shall be completed by employer should be downloaded.(EMP form)
- II. It shall be correctly completed by the current employer.
- III. Scan the completed employer application .(EMP form) along with the supportive documents.

Supportive documents required to avail of these benefits.

1. The Application completed and certified by the present employer.
 2. A distinct photocopy of the National Identity Card of the student.
 3. A distinct photocopy of the birth certificate of the student.
 4. A distinct photocopy of the student's result sheet (to be downloaded from the official website of the Department of Examinations).
 5. A distinct photocopy of the National Identity Card of the respective Member.
 6. If the application is made by the guardian (if not by the mother/father), documents necessary to prove the legal custody should be submitted.
 7. The documents numbered 2 to 6 should be certified by the present employer or Grama Niladhari or a lawyer or a Justice of the Peace and copies of the said documents should also be uploaded along with the application.
 8. If there is a difference between the name of the mother/father/guardian on the birth certificate of the student and the name on the member's National Identity Card, a letter from the employer certifying to the effect that both the names denote one and the same person.
 9. If there is a difference between the name stated in the member's National Identity Card and the name in the Form II records, a letter from the employer certifying to the effect that all such names denote one and the same person.
- IV. A PDF file is required to be made after having scanned the above documents.
- V. The said PDF file should be renamed after the National Identity Card Number of the child.
- VI. To gain access to the online application, visit www.etfb.lk and click Nipunatha Saviya Benefits Scheme. Complete the benefits application consisting of three (3) parts and finally upload the PDF file you created.

- ❖ The information contained in the application submitted by the applicants and the particulars of the relevant contribution payments will be checked with our records and the applicants will be informed as to whether they become eligible for these benefits, through an electronic letter (E-mail) or short message (SMS).

5. Payment of Course Fees

Following the submission of the relevant certificates/documents to us upon successful completion of the course, the payment of the course fees will be made under the following methods. The course registration fee is payable by you and is non-reimbursable.

1. Payment of course fees directly to the Vocational Training Institute

Following our Board's confirmation of your application as an eligible one, you are required to select a recognized vocational course (at NVQ level) listed herein and register yourself with an approved institute where you wish to pursue such a course of study. Upon submission of the documents related to such registration, our Board will issue a Guarantee Letter having regard to the payment of course fees to the institute concerned.

Upon successful completion of the course, the course fee subject to a maximum limit of Rs.50,000/- will be paid by our Board to the vocational training institute concerned.

2. Reimbursement of course fees to the students

If the course fee has been paid to the training institute by the relevant student and the course of study has already been commenced, the amount of fees will be reimbursed to the particular student on submission of the proof of the said payment upon successful completion of the course. The bank account details of the student should be provided to us when submitting the application for the purpose.

Tel. Nos. for further details :0117747200/0117747281/0117747282

(Scholarships Division)