

EMPLOYEES' TRUST FUND BOARD**PROCUREMENT NOTICE****Procurement of Goods****National Competitive Bidding (NCB)****SUPPLYING OF UNIFORM MATERIALS FOR THE ETF BOARD****IFB NO. : ETF/PROC/A/2025/014**

Chairman, Department Procurement Committee on behalf of Employees' Trust Fund Board, invites sealed bids from eligible bidders for supplying of Trouser, Readymade Shirts, Shirt Materials and Saree for the Uniforms in the ETF Board for the year 2026.

Item No	Description of items	Quantity	Bid Security amount	Bid validity up to	Bid Security validity up to
1	Trouser Material (Colour 1)	2120 Meters	LKR 45,000	10.11.2025	08.12.2025
2	Trouser Material (Colour 2)	362 Meters	LKR 10,000	10.11.2025	08.12.2025
3	Readymade Shirts (Colour 1) Long sleeves (1200) Short sleeves (200) Fabric of same material	1400 Nos. 296 meters	LKR 90,000	10.11.2025	08.12.2025
4	Readymade Shirts (Colour 2) Long sleeves (240) Short sleeves (08)	248 Nos.	LKR 15,000	10.11.2025	08.12.2025
5	Saree with Blouse Material (Colour 1)	1584 Nos.	LKR110,000	10.11.2025	08.12.2025
6	Saree with Blouse Material (Colour 2)	220 Nos.	LKR 10,000	10.11.2025	08.12.2025

Item No. 1 - Trouser Materials (Colour 1) : 2120 meters

Item No. 2 - Trouser Materials (Colour 2) : 362 meters

Fabric Composition : Polyester 65% / Cotton 35%

Colour : Black, Ash, Dark blue or similar, shall be selected from the submitted samples

Samples : Samples of materials that offers shall submit along with the bids

(A length of 2.5 meters (full length) of each quoted material shall be submitted as samples)

Item No. 3 - Readymade Shirts (Colour 1)

Ready Made Shirts – 1400 Nos. (Long sleeves – 1200 Nos. and Short sleeves 200 Nos.)

Fabric of same material : 296 meters

Item No. 4 - Readymade Shirts (Colour 2)

Ready Made Shirts – 248 Nos. (Long sleeves – 240 Nos. and Short sleeves 08 Nos.)

Designs : Slim Fit & Regular Fit

Sizes : 14, 14 ½, 15, 15 ½, 16, 16 ½, 17, 17 ½, 18 etc.

Fabric composition - : Cotton 50% -70%/Polyester 30% -50%
Higher Cotton percentage is preferred

Colour : Colour & designs should be suitable for Office wear and that shall be Blue, White, Purple and Green or similar, shall be selected from submitted samples

Sample : Fully stitched a Long sleeves Ready-made Shirts should be submitted along with bids

Item No.5 – Saree with Blouse material (Colour 1) : 1584 Nos.**Item No.6 – Saree with Blouse material (Colour 2) : 220 Nos.**

Length of Saree - 7 meters including 01 meter Blouse Piece with 45” width

Design : Preferably that Saree shall be designed with head piece, Border & Blouse

Colour: Preferably that shall be Blue, Yellow, Green and Red or similar, shall be selected from the submitted samples

Samples : A fully completed Saree of each quoted bid shall supply along with the bids

1. Bidding will be conducted through National Competitive Bidding (NCB).
2. Bidders shall be allowed to quote one or more items and items comparison, evaluation of Bids and Award of Contract shall be made on the basis of a single item.
3. Interested eligible bidders may obtain further information from Procurement Section Tel: 011-7747221/011-2806198 and inspect the Bidding Document at the Procurement Section, 23rd Floor, Mehewara Piyesa, Colombo 5 from **9:00 am to 3:00 pm on working days until 09th August 2025.**
4. Pre – Bid meeting will be held at **10.30 a.m. on 28th July 2025 (Monday) at Employees’ Trust Fund Board** – Auditorium, 20th Floor, “Mehewara Piyesa”, Narahenpita, Colombo 05.
5. A complete set of Bidding Document in English language may be purchased by interested Bidders from the address below from 18th July 2025 to 09th August 2025 **from 9:00 am to 3.00 pm on working days**, and upon payment of a non-refundable fee of LKR 6000.00 (Six thousand only) for the document. The method of payment will be in cash at the **Employees’ Trust Fund Board, Procurement Section, 23rd Floor, Mehewara Piyesa, Colombo 5.**

6. Bids must be delivered to the address below on or before **11th August 2025 (Monday) at 10.30 a.m.** and late bids will not be accepted. Bids will be opened soon after closing of bids at **Procurement Section, 23rd Floor, Mehewara Piyesa building, Narahenpita, Colombo 5.** Bidders or their authorized representatives are requested to be present at the opening of bids. **“Supplying of Uniform Materials for the Year 2026” should be written on top left hand corner of the envelope.**
7. All bids shall be accompanied by a Bid Security obtained from any Commercial Bank approved by the Central Bank of Sri Lanka. The amount of the Bid Security values and validity dates are stated in the above table. The validity of bid Security shall be from the date of Bids opening and it should be in favor to Employees’ Trust Fund Board.

Chairman - Department Procurement Committee
Employees’ Trust Fund Board
23rd Floor, Mehewara Piyesa
Narahenpita, Colombo 5.