



EMPLOYEES' TRUST FUND BOARD
சேலா கிழவர்களின் ஈடு தர்ப்புத் துண்டிடுதல்
தாழியர் நம்பிக்கைப் பாராப்பு நிதியச் சபை



DIRIDARU HARASARA - 2026

Grade 5 Scholarship Benefit Scheme

Warm congratulations from the **Employees' Trust Fund Board (ETFB)** to our little champions who have demonstrated outstanding performance at this year's Grade 5 Scholarship Examination!

This Benefit Scheme, introduced in **1994** for the children of active members of the Employees' Trust Fund, provides an annual financial grant of **Rs. 15,000/- each to 9,000 children** who qualify through the Grade 5 Scholarship Examination.

Applications for this Benefit Scheme will **not be accepted in printed form**. The application must be completed and submitted **online**, together with all the required supporting documents. Applications received after the closing date or with deficiencies will be rejected. Therefore, applicants are requested to submit their applications in accordance with the following conditions and instructions.

Conditions

1. Applications for this Benefit Scheme will be accepted **online only**. Printed applications will not be accepted.
2. If both parents are members of the Employees' Trust Fund, **only one parent should submit an application**.
3. **Only one application should be submitted for each scholarship recipient**.
4. At the time the student sits for the Scholarship Examination, the member should have paid contributions for the **immediately preceding 12 months** (from **August 2025 to July 2026**) and the relevant half-yearly returns or employee records relating to **e-payments** for those contributions should have been submitted to the Fund.
5. For **self-employed members**, contributions for the immediately preceding **36 months** should have been paid continuously up to the time the child sits for the Scholarship Examination.
6. The closing date for applications is **2026.10.31**. Applications received after this date will be rejected.
7. The annual awards will be granted only to approximately **9,000 students who obtain the highest marks from each district**. The final decision regarding the selection of applicants shall rest with the **Board of Directors of the Employees' Trust Fund Board**.

Other Documents to be Submitted

1. The **application form completed by the employer**.
2. A copy of the **student's birth certificate**, certified by the Additional District Registrar. (If a photocopy of the birth certificate is submitted, it must be certified as a true copy by the **principal of the school, Justice of the Peace, Grama Niladhari, or an Attorney-at-Law**.)
3. A copy of the **student's result sheet issued by the school principal** or a copy of the **student's results sheet downloaded from the Internet**. This document does not require certification and must be a copy obtained from the Internet.
4. A copy of the **member's National Identity Card**, certified by the employer.
5. If there is any discrepancy in the name of the member or child, the following documents should be submitted:
 - **Difference between the name appearing on the student's results sheet and the name appearing on the birth certificate** – A letter certified by the Principal of the school confirming that both names refer to the same student may be submitted.
 - **Difference between the name of the mother/father/guardian appearing on the student's birth certificate and the name appearing on the National Identity Card** - If all the names refer to the same person, a letter confirming this fact, certified by the **Grama Niladhari and countersigned by the Divisional Secretary**, may be submitted.
 - **Difference between the member's name appearing on the National Identity Card and the name under which contributions have been remitted by the employer (the name appearing in the R4/Form II records)** – If both names refer to the same member, a letter certified by the employer confirming this fact may be submitted.
6. If the application is submitted by the **legal guardian of the child** (other than the mother or father), the necessary documents confirming the child's **legal guardianship** must be submitted.

Procedure for Submitting the Application Online

Before completing the online application, the **application form to be completed by the employer** should be downloaded and completed. After obtaining the employer's certification, all other required documents should be prepared.

- Scan all the required documents and prepare them as **separate PDF files**.
- Rename each PDF file using the **member's National Identity Card number** together with the relevant document abbreviation.

Document Abbreviations

Employer's Application Form	- EC
Birth Certificate	- BC
Results Sheet	- RS
National Identity Card	- NIC
Other Supporting Documents	- OSD

The term **“Other Supporting Documents” (OSD)** refers to the documents specified under **Items 5 and 6** in the “Other Documents to be Submitted” section on Page 02. Other Supporting Documents file needs to be prepared **only if you have documents to submit under Items 5 and 6**.

Example



After preparing the PDF files as described above, visit our website and complete all sections of the online application form correctly. At the end of the application, upload the prepared PDF files to the relevant folders. The size of each file should be **less than 3 MB**.

After submitting the application, you will receive a **reference number**. Please retain this number for future inquiries and follow-up purposes.

Inquiries

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